



inter-office communication

to: Dick Etherington
from: Mike Hinson
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Please consider Stayne Hoff for promotion to Senior Engineer. He has five years experience since his degree, including four at Learjet. In addition, he worked three and a half years at the University of Washington wind tunnel (UWAL) while acquiring his degree. This experience was directly applicable to his current position. He started at UWAL as a tunnel operator and had risen to Chief of Operations before graduation.

Stayne is a very capable engineer and natural leader who has assumed responsibility as lead engineer for our wind tunnel projects. He can handle all aspects of wind tunnel work with minimal supervision but appropriate feed-back. He works well with other departments, especially Lofting, Purchasing and the Experimental Shop. It was Stayne's idea to bring a wind tunnel model vendor's CAD system on-site to minimize data transfer problems due to computer incompatibility. This idea worked well and saved Learjet thousands of dollars.

As a test engineer, Stayne has effectively supervised people with more years experience and more pay. I recommend him for an immediate promotion, effective Feb. 1, with at least a 7% raise.


Mike Hinson
Chief
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